

# Minutes for Promontory Elementary PAC

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**Location:** Promontory Elementary Library

**Date:** May 20<sup>th</sup>, 2025

**Time:** 19:20 hrs

**Attendees:** Kim Kass (Principal), Justin Moore (Vice-Principal), Ashley Durance (Chair), Christina High (Secretary), Karmen Sawracki (Hot Lunch), Lisa Brine (Treasurer), Bronwyn Wilson (Fundraising), Esther Maloney, Halyna Burkin, Lindsay Nelson, Amy Bogard, Lindsay Penny, Gabriela Kettner, Vanita Luies, Sarah Smith, Kristina Bedic.

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Meeting called to order at 19:21 hrs by Ashley Durance. Karmen Sawracki motions to adopt the agenda as presented. Lindsay Nelson seconds the motion. All are in favour – motion carries. Ashley Durance motions to adopt the minutes from April 2025 meeting as presented. Esther Maloney seconds the motion. All are in favour – motion carries.

## **Principal/Vice Principal's Report: Kim Kass & Justin Moore**

### *May/ Highlights*

- Grade 4 and 5 classes presentation – Pirates: The musical (went well)
- After School Extra-Curricular Basketball Game wrapped up last week
- Grade 3 Classes to Sto:lo Longhouse Extension Program
- Student Teachers: Ms. Engel, Mr. MacCarron completed their 10 week Practicums; Drops of Kindness Initiative
- Math: Elementary Numeracy Collaboration Project
- Grade 3 Classes to GW Graham: take Action Day
- May 27<sup>th</sup>: Welcome to Kindergarten event

### *Update*

- Enrolment: currently space at grades 3-5 levels
- Staffing changes for 2025-2026 school year. Estimated 590 students. Will announce changes in June

### *School Requests*

- Update – Feather Flag ordered (\$388 + tax). Larger at 9 feet. Funds allocated
- New request: Rebounder for sensory Room for students with Exceptionalities (\$200-\$300)

## **Treasurer's Report: Lisa Brine**

- General Account
  - o Outstanding cheques:
    - To Promontory Elementary (50% for Music program, 50% Grade 5): \$985.00
    - To Jim's Pizza: \$1,961.50
  - o Outstanding Expenditures:
    - Communication Board – cash to spend: \$2,000
    - Communication Board – cash to spend (was from Sensory Room): \$2,300
    - Sports flag – from cash to spend: \$200
- Gaming Account:
  - o Outstanding cheques:
    - Grade 5 – Camp Squeah: \$1,500
  - o Notes:
    - Square – paid out of gaming cash to spend: \$61.82 Reptile guy paid out of Teacher/ Program requests: \$348.30
    - Grade 5 - \$1,000 from "Grade 5 Luncheon Assistance", \$500 from "Outdoor Learning"

## **Teacher Requests: Ashley Durance/School Admin**

- Rebounder for Sensory Room: \$200 - \$300 from Misc. costs/extra program request line. Up to \$300 motioned by Ashley Durance, second by Bronwyn Wilson
- Fun Day supplies Freezies: \$350 from Misc. cost/extra program request line. Motioned by Ashley Durance, second by Esther Maloney

### **Fundraising Report: Bronwyn Wilson**

- Neufels open now.
- Pre-booked photo shoots booked for November 2025
- Art Cards for Christmas

### **Hot Lunch Report: Karmen Sawracki**

- April 24<sup>th</sup> Jim's Pizza: \$177.86 revenue
- May 9<sup>th</sup> SinAmen Bun co.: \$314. 16
- May 23<sup>rd</sup> Booster Juice: \$283.22
- Kona Ice is ongoing
- Jim's Pizza at beginning of June
- \$580 bottle return for Grade 5. E-transferred to PAC e-mail

### **PHECSA Report: Leah Shields**

- No report.

### **DPAC Report: Nicole Esau**

- No report

### **New Business: Ashley Durance**

- May 28<sup>th</sup> : Inflatable Race Course - Ashley has maps and layout for teachers. Kids will vote/ voting ballots.  
Teachers can race up to 3 times:
  - o Lindsey Penny will donate inflatable suits
  - o After recess kids will collect inflatables
  - o Volunteers will arrive at 10:30 hrs
  - o Race begins at 11:00 hrs
  - o BBQ at 11:00 hrs
  - o Primary – hotdogs start at 11:30 hrs
- Kona Ice will be distributed grade by grade

**Next meeting will be held Tuesday, June 17<sup>th</sup> at 19:00 in the library.  
*Meeting adjourned at 19:55 hours***