

Minutes for Promontory Elementary PAC

Location: Promontory Elementary Library

Date: December 3rd, 2024

Time: 19:01 hrs

Attendees: Kim Kass (Principal), Justin Moore (Vice-Principal), Ashley Durance (Chair), Christina High (Secretary), Karmen Sawracki (Hot Lunch), Bronwyn Wilson (Fundraising), Leah Shields (PHECSA), Lisa Brine (Treasurer), Esther Maloney, Halyna Burkin, Nicole Williams, Lindsay Nelson, Marguerite DuPlessis

Meeting called to order at 19:01 hrs by Ashley Durance. Bronwyn Wilson motions to adopt the agenda as presented. Esther Maloney seconds the motion. All are in favour – motion carries. Esther Maloney motions to adopt the minutes from Sept 2024 meeting as presented. Bronwyn Wilson seconds the motion. All are in favour – motion carries.

Introductions follow.

DRAFT

Principal/Vice Principal's Report: Kim Kass & Justin Moore

November/ December Highlights

- Term 1 Learning Updates (report cards) going home Dec 5th and 6th
- Grades 1-3 Winter Presentation: Bring on the Snow! Dec 10th and 11th at 6:00pm. Student to arrive 30 min prior to show time
- Kindergarten Presentation Dec 17th at 6:00pm
- Book Fair. Most successful one to date
- Grade 5 science lesson with Mr. Moore. Human body systems and organs (pig)
- Field trips: Skating and Blue Heron Reserve

Staff Update

- Mrs. Olivier is retiring
- Mr. Mueller will be on 6 week parental leave starting January
- Mrs. James accepted Resource Teacher position (Mrs. Vogt)
- District will place a qualified Learning Assistant teacher in Mrs. Penner's position starting January

Family Affordability Fund/ Vancouver Sun Adopt-a-School

- 10 families who could use a hand up will receive a sizeable gift card to Walmart
- Plus: Families receiving Christmas Hampers from Central Community Church including Ham, food items and gifts
- Donation of turkey for all 10 families

MDI

- Middle Years Development Instrument
- Goal: To understand more about children's thoughts, feelings and experiences inside and outside of school

Supporting Students with Regulation Needs

- Employ a variety of strategies and responses to support students and classes
- Consult with Classroom Teacher and Parents, District Team and in Areas of Expertise
- Student programming offered in class and/ or other locations in school
- Ongoing review of support plans

School Budget Highlights

- 25% of the Budget has been set aside for each division to purchase supplies, including photocopying.
* Photocopying and paper costs are significant*
- 20% of the Budget has been set aside for school-wide supplies/ resources and equipment
- 15% of Budget has been allocated to support non-enrolling positions: Library, MakerSpace, Music, PE, ELL, Learning Assistance and Special Education
- 15% of Budget has been allocated for maintaining technology to support every day instruction: Laptops, Document Cameras, Apple TV, iPad, Microphones, accessories, chargers, cases etc.

Treasurer's Report: Lisa Brine

- Chicks ordered for Mrs. Erickson and Mrs. Plummer. \$356.16. Arrival April 3rd
- Fundraising Oct 19th to Dec 2nd, 2024. General account:
 - o Neufeld's: \$247.00
 - o Mable's Labels: \$89.36
 - o Table Rentals: \$450.00
 - o Silent Auction and Concession: \$1,093.00
- Fundraising Year to Date. General account:
 - o Mable's Labels: \$194.06
 - o Coupon Book: \$1,117.50
 - o Xmas Market – table rental money: \$1,850.00
 - o Xmas market – silent auction and concessions: \$1,103.00
 - o Xmas market – supplies: \$237.03 (\$2,715.97 total for Xmas market)
 - o Neufeld's: \$247.00
- Outstanding expenditures out of Gaming Account:
 - o Sensory Room \$700.00

Teacher Requests: Ashley Durance/School Admin

- Grade 1-3 reptile guy 45 min presentations x10 classes. Pay upon presentation \$348.30 from gaming. Esther Maloney motions. Bronwyn Wilson seconds. Motion passed
- Sasquatch Tubing grade 3's. 103 students x \$5.00/ child. \$515.00 total out of outdoor line item out of gaming account. Motioned by Esther Maloney, second by Ashley Durance. Motion carried
- Chop saw for Marketplace out of general account. \$1,000. Motioned by Ashley Durance, second by Leah Shields. Motion carried

Fundraising Report: Bronwyn Wilson

- Purdy's profit: \$303.71
- Neufeld's profit: \$643.00
- Art Cards profit: \$1,595.69
- Bake sale in Dec
- Mitchell's Soup Jan/ Feb
- Marshall Arts passes- spring
- Neufeld's Spring Carnival in Spring 2025

Hot Lunch Report: Karmen Sawracki

- Cinnabon: \$367.85 (Nov 7th)
- Taco-Del-Mar: \$291.89
- Shandar Hut: \$286.84 (Dec 6th)

PHECSA Report: Leah Shields

- New coordinator position closes Dec 8th

DPAC Report: Nicole Esau

- No report

New Business: Ashley Durance

- SQUARE for PAC to use for bake sale and other donations from Gaming account. Motioned by Bronwyn Wilson, second by Esther Maloney. Motion carried.
- Bake sale Dec 10th and 11th. Individually packed items. Bronwyn Wilson and Carmen Sawracki have extra bags. Ashley Durance has extra labels.
- Candy canes – 180 to date. Need to purchase more. 600 required. Bronwyn Wilson will check if she has any to donate
- Santa visit Dec 16th. Hand out candy canes
- No pancake lunch this year. Leah Shields will look into it for 2025
- Seacan container for PAC with the Central Church is not feasible. Cannot share. Still looking into another plan involving PAC items going into Emergency Seacan behind emergency supplies
- Inclusion assemble Nov 17th, 2025

Next PAC meeting will be held Tuesday, February 4th at 19:00 in the library.

Meeting adjourned at 19:55 hours