

Minutes for Promontory Elementary PAC

Location: Promontory Elementary Library

Date: Sept 24, 2024

Time: 19:00 hrs

Attendees: Kim Kass (principal), Justin Moore (Vice-Principal), Ashley Durance (Chair), Lisa Brine (Treasurer), Christina High (Secretary), Karmen Sawracki (Hot Lunch), Bronwyn Wilson (Fundraising), Lindsay Nelson, Ashley Durance, Crystal Davies, Marguerite duPlessis, Jessi Delacherois, Alysha Naidu, Kristie O'Hara, Joanne Sinclair, Halyna Burkin, Nicole Williams, Lisa Brine, Kristy Pleasants, Kristina Bedia.

Meeting called to order at 19:01 by Ashley Durance. Christina High motions to adopt the agenda as presented. Bronwyn Wilson Seconds. All are in favour – motion carries. Karmen Sawracki motions to adopt the minutes from June 2024 meeting as presented. Bronwyn Wilson seconds the motion. All are in favour – motion carries.

Introductions follow.

Principal/Vice Principal's Report: Kim Kass & Justin Moore

- Gradual entry for kindergarten
- First week rotation and assembly (13 staff member inflatable dance party)
- Open house
- Terry Fox Run
- Safe Schools
 - o Neighborhood bears
 - o Fire drill
- Truth and Reconciliation
 - o Sept 26th, 2024
 - o Intermediate neighbor walk
- Sept 27th, 2024 professional day

Enrolment and Staff Update

- Nearly full. 585 students enrolled
- Teacher Job Shares: Mrs. Ferris and Mrs. Ross (kindergarten)
- Staffing:
 - o Grade 5 (Mrs. Van Santen's maternity leave): POSTED
 - o Resource teacher POSTED:
 - o Indigenous EA: POSTED
 - o Child youth care worker: Current staff member leaving. EA will help out
- Supervisory Assistance:
 - o 1 permanent position and casual list to be filled
 - o Educational Assistants: TBD

Family Affordability Fund + Vancouver Sun Adopt-a-School

- Student supplies, Promontory Gear, Hot Lunch, Field Trips, Weekly Popcorn and Hampers/Food Gift Cards as needed: 6 families
- \$6,000 in Save On gift cards for families for weekend groceries:
- Weekly popcorn
- Individual school photos

Individual Student Photos

- Sept 25th, 2024

Parking Lot

- Line painting
- Signs installed

Christmas / Winter Presentation

- Potentially different format

FSA

- All grade 4's
- Begins in October
- Focus: Reading, writing, numeracy

Fundraising Request Updates

- Upright flag: Looking into it
- Sandwich boards

Treasurer's Report: Lisa Brine

- Outstanding expenditures out of general account:
 - o Esther Maloney: Halal hotdogs
 - o Sensory Room: Awaiting expenditure
 - o Sports Flag: Awaiting expenditure
- Outstanding expenditures out of Gaming Account:
 - o Sensory Room (from art class line)
- Outstanding Cheques:
 - o BCCPAC membership fee (Gaming account)
- Awaiting Gaming Grant
- General account: A couple of cheques cashed over summer. Funds came from last year's operating budget.
- Invoice for Jim's Pizza lunch on first week paid out of bake sale funds from last year

Teacher Requests: Ashley Durance/School Admin

- None at this time

Fundraising Report: Bronwyn Wilson

- Mabel's Labels fundraiser still open
- 109 coupon books sold. Closed Sept 24th, 2024
- Neufeld's fall menu fundraiser opens Sept 26th, 2024
- Christmas market Nov 23rd, 2024
- Purdy's Chocolate possible fundraiser for X-Mas, Easter or Valentines
- Possible bake sale for Winter Presentation
- Possible family photo session for November. Sitting fee \$25.00
- Ashley Durance looking into soup fundraiser

Hot Lunch Report: Karmen Sawracki

- Orders now open
- Jim's Pizza Oct 11th, 2024
- Shandar Hut December

PHECSA Report: Leah Shields

- Programs highlighted for fall
- After School Care full

DPAC Report: Nicole Esau

- Next meeting Sept 28th, 2024

New Business: Ashley Durance

- Looking for used Diaper Genies. PAC may purchase one
- Slope behind baseball field becoming a problem. Kids swinging from branches and kids on barriers. Consideration for making area out of bounds. Request to bring issues up at next staff meeting and talk with City re: cutting branches down
- Disability parking: Greater need with better signage
- Consideration for designation of 1-2 spots in front for disability parking
- No double parking disability vehicles

**Next PAC meeting will be held Tuesday, October 22nd at 19:00 in the library.
*Meeting adjourned at 19:59 hours***