

# Minutes for Promontory Elementary PAC

---

**Location:** Promontory Elementary Library

**Date:** June 18<sup>th</sup>, 2024

**Time:** 19:00 hrs

**Attendees:** Kim Kass (principal), Justin Moore (Vice-Principal), Brian Leong (Chair), Leah Shields (Vice-Chair), Ashley Durance (Secretary), Lisa Brine (Treasurer), Bronwyn Wilson (Fundraising), Karmen Sawracki (Hot Lunch), Christina High, Esther Maloney

---

Meeting called to order at 19:00 by Brian Leong. Brian motions to adopt the minutes from May 2024 minutes as presented. Leah Shields seconds the motion. All are in favour – motion carries. Brian motions to adopt agenda. Bronwyn seconds motion. All are in favour – motion carries.

## **Principal/Vice Principal's Report: Kim Kass & Justin Moore**

- Mobile food snack cart has arrived and has been well received by students. Filled with healthy snacks likes fruits, vegetables, cheese, yogurt and milk. Feeding Futures currently sends the food. Lunch and breakfast program is continuing.
- Grade 5 Camp Squeah was a huge success.
- Ready, Set, Learn Kinderfair was today in the gym for September's Kindergarteners and we currently have 88 new kindergartners starting in September.
- Today was an assembly to honour National Indigenous People's Day on June 21<sup>st</sup> where Arnie Leon presented the Eagle Dance, and lead a powwow dance with his daughter Noelani Leon and with Samora and some of the Promontory students.
- Track meet is this Thursday June 20<sup>th</sup>, 60 students will be attending this year.
- Grade 2's are going on the 24<sup>th</sup> to Bridal falls, and Grade 3-5's are going to Cultus Waterslides on the 26<sup>th</sup>.
- Grade 5 year end celebration on June 25<sup>th</sup> and yearbooks will be given.
- Year end assembly is June 27<sup>th</sup>, on last day of school. Early dismissal at 11:20
- Staff changes: Mrs. Thiessen is retiring, Mrs. Balsillie is going to Yarrow Elementary, Mrs. E Johnston is going to Strathcona, Mrs Solomon and Mrs Litshauer are leaving to join Unsworth music program, Mrs Van Santen is going on maternity leave, Mrs Griffen will be on a 1 year secondment
- Mrs Steegstra applied to adopt a school program and we were approved for \$20k for the school for students and families in need.
- Family affordability fund will roll over to the new school year.
- Peer pizza lunch is tomorrow!

## **Treasurer's Report: Lisa Brine**

- No big changes in the report from May
- \$48.60 over budget on staff appreciation. Lisa motions to approve, Leah seconds.
- \$100 from Mrs. Balsillie seeds wasn't used so it will roll back into the PAC funds.
- Multilingual books were requested for Ms Liptak, based on a previous request where the requested books are no longer available. A new request will need to be submitted, the funds allocated do not roll over into other items.

## **Fundraising Report: Bronwyn Wilson**

- Neufelds brought in \$728 profit
- Total fundraising amount for the year was \$9970!!! Well done!
- Will do Neufeld's fundraiser twice next year
- Art cards will be done next year as well

- White coupon books have been ordered
- Family photo sessions late oct/early nov fundraiser
- Kona ice fundraiser for Fun Day next year
- Freezie Fridays May/June
- Christmas market will happen again late November.

### **Hot Lunch Report: Karmen Sawracki**

- Profit from Booster Juice/Chopped Leaf (Final Hot Lunch of the year) was \$220.67

### **PHECSA Report: Leah Shields**

- Cancelled meeting. Nothing to report.

### **DPAC Report:**

- Had their AGM, results will be posted on their website.

### **Teacher Request: Kim & Justin**

- No new business

### **New Business: Ashley Durance & Leah Shields**

- Gift for Diane for retirement. Ashley motions to spend \$150 on a gift for Diane. Bronwyn seconds.
- Will need to order new PAC tattoos in September
- Emergency Kits will be replenished in September.
- Leah is stepping down as Vice chair for next year. Leah nominates Esther as vice-chair. Karmen seconds. Motion passed.
- Updates to Bylaws and Constitutions will be uploaded as a PDF to the website for parents to see.

**Next PAC meeting will be held Tuesday, September 24<sup>th</sup> at 19:00 in the library.  
*Meeting adjourned at 20:05***