

Minutes for Promontory Elementary PAC

Location: Promontory Elementary Library

Date: May 13th, 2024

Time: 18:30 hrs

Attendees: Kim Kass (principal), Justin Moore (Vice-Principal), Brian Leong (Chair), Leah Shields (Vice-Chair), Ashley Durance (Secretary), Lisa Brine (Treasurer), Bronwyn Wilson (Fundraising), Karmen Sawracki (Hot Lunch), Christina High, Esther Maloney, Amanda Esau, Deirdre O'Connor

Meeting called to order at 18:30 by Brian Leong. Karmen Sawracki motions to adopt the agenda as presented. Leah Shields seconds the motion. All are in favour – motion carries. Karmen Sawracki motions to adopt the minutes from April 2024 meeting as presented. Bronwyn Wilson seconds the motion. All are in favour – motion carries.

Principal/Vice Principal's Report: Kim Kass & Justin Moore

- Student teachers are still placed throughout the grades.
- Made the grade was here last week for class photos. Grade 5 group photo on May 30th
- Field Trips: Grade 5 transition visit to Stito:s and many classes have one or two field trips planned coming up as well.
- All grade 3 classes: GW Graham Take Action Day is on May 28th
- Spirit Days: May 10th was Decades day, and upcoming is Beach Day on May 30th
- Enrolment is FULL for September. Only two spaces left in the school. Families are asked to please notify the school if they're moving.
- Staff updates: One staff member is going on maternity leave. Mrs Balsille is leaving to go to Yarrow. Diane is retiring at the end of June.
- Volunteer appreciation tea was today and next year the time will probably be changed to morning or end of the day to hopefully accommodate more parents
- Stone benches were installed! Thank you so much to our the indigenous department (\$6000 donated), PHECSA (\$4000 donated) and PAC (\$4000 donated)

Treasurer's Report: Lisa Brine

- \$4000 came out of gaming account for stone benches
- Leah motions to have the \$100 for Mrs. Balsille seeds (previously voted upon and approved in April's meeting) out of general account instead of gaming account as previously decided. Leah Seconds. Motion granted.

Fundraising Report: Bronwyn Wilson

- Bronwyn had set a goal of \$10k this year, and we are currently at \$9242.36 – Well done!
- Neufelds Fundraiser is opening up this week!
- Looking to possibly book Kona shaved ice as a fundraiser one afternoon
- Christmas market is confirmed for next year. Bronwyn and Christina will help as well.

Hot Lunch Report: Karmen Sawracki

- Profit from Subway was \$164.77 and Sinnamen Bun was \$295.87
- More options for next year are being looked at.
- Will continue to look at options that are inclusive of a severe egg allergy within the school.

PHECSA Report: Leah Shields

- AGM in April. Voted in favour of spending \$4000 on the stone benches. Staff stayed the same. All programs are full.

DPAC Report:

- Len Pierre presentation happened, and Hazel Woodrow from Canadian Anti-hate network is coming as a lunch and learn.
- Board of education had a budget presentation. Vote will be at next meeting tomorrow.
- DPAC has made some changes to constitutions and bylaws. Edits and changes are posted on the website.
- BCCPAC just had AGM and members from the district were representing Chilliwack.
- Treasury 101 online May 21st with BCCPAC
- Gaming grants are open. (Lisa has already submitted our application for promontory)

Teacher Request: Kim & Justin

1. Justin wondered if we were doing a lunch for the student volunteers. \$250 in the budget. Answer is yes, we will decide on a date.
2. Karmen motions that we use the \$500 designated for yearbook to be put towards Camp Squeah. Leah seconds. Motion carries.

New Business: Ashley Durance & Leah Shields

- Ashley proposed Looking into adding to the playground next year by adding an inclusive swing and Leah, and Justin also suggest a Core Board for outdoor communication. Variety will match up to \$10,000 towards inclusive playgrounds. Ashley will look into the costs of the swing, core board and installation. Several other opportunities for grants are available as well and we will look into the details of this and set a plan for September.
- Leah brings forward on behalf of Kiersten Vogt the request to create a sensory room for the students that need it. Kim shared that focusing on the stamina of children will be a focus at Promontory, and this would nicely support the need for regulation of all children. Looking at where we could open up some space for this within the school. A list is provided with several cost options. **Leah motions to use \$700 from gaming account (budget line art classes) and \$2300 from general account. Ashley seconds. Motion passes. Will reevaluate adding more next year.**
- **Esther motions to use the \$3200 out of gaming account – bus transportation budget item towards the waterslides year end field trip. Ashley seconds. Motion passes**
- **Esther motions to use \$800 from gaming account – line item art classes towards waterslides field trip. Bronwyn seconds. Motion passes.**

2024 PROMONTORY AGM MINUTES

Brian motions to adopt 2023 AGM minutes. Bronwyn seconds. Motion carries.
Brian motions to adopt the 2024 AGM agenda. Esther seconds. Motion carries.

Treasury Budget: Lisa Brine

- Fundraising profits was increased from \$2700 to \$5000
- Fall and Spring info meeting was increased from \$50 to \$200
- Misc. cost/extra program request was increased from \$1200 to \$2650
- Staff appreciation lunch was increased from \$850 to \$1000
- Yearly Technology Upgrade was increased from \$1450 to \$2000

Brian motioned to adopt the budget. Leah seconds. Motion passes.

Gaming account budget: Lisa Brine

- ***Brian motions to pass the gaming account budget as presented with the amended changes of: fitness class and art class budget items are being combined for a total of \$1750 and to be titled as Waterslides Field Trips. Esther seconds the motion. Motion passes.***

AGM Elections – Kim Kass

Non-executive positions:

Communications Rep: Esther self-nominates. Esther is elected communications rep by acclamation.

Hot Lunch Reps: Lisa and Karmen are currently co-chairing and will stay on.

DPAC rep: Vacant

PHECSA: Leah will stay on as PHECSA rep

Executive positions:

Fundraising: Bronwyn Wilson is currently fundraising executive. No other nominations. Bronwyn is elected by acclamation.

Treasurer: Lisa Brine is currently treasurer executive. No other nominations. Lisa is elected by acclamation.

Secretary: Ashley Durance is stepping down as secretary. Esther nominates Christina High. Christina accepts the nomination and is elected by acclamation.

Vice-Chair: Leah Shields is currently vice-chair. No other nominations. Leah is elected by acclamation.

Chair: Brian Leong is stepping down as chair. Leah nominates Ashley Durance. Ashley accepts the nomination and is elected by acclamation.

Kim declared the election closed.

Next PAC meeting will be held Tuesday, June 18th at 19:00 in the library.

Meeting adjourned at 20:09