

Minutes for Promontory Elementary PAC

Location: Promontory Elementary Library

Date: April 9th, 2024

Time: 19:00 hrs

Attendees: Kim Kass (principal), Justin Moore (Vice-Principal), David Swankey (School Trustee), Brian Leong (Chair), Leah Shields (Vice-Chair), Karmen Sawracki (Hot Lunch), Esther Maloney, Lisa Brine (Treasurer), Ashley Durance (Secretary), Lindsay Nelson, Christina High, Dierdre O'Connor

Meeting called to order at 19:00 by Brian Leong. Brian motions to adopt the agenda as presented. Lisa seconds the motion. All are in favour – motion carries. Lisa motions to adopt the minutes from February 2024 meeting as presented. Karmen seconds the motion. All are in favour – motion carries.

Principal/Vice Principal's Report: Kim Kass & Justin Moore

Report of cougar sighting:

- Report was called in to the school 7 minutes before the dismissal bell rang. Hold and Secure was put into place. All students were picked up within 30 minutes.
- The hold and secure implemented was a little different than usual because students and families could be within the community, but staff needed to ensure that all students were with a guardian.
- This prompted further debriefing and reflection to iron out any hiccups for future wildlife related hold + secure procedures.

April highlights:

- Student teacher doing a experiential practicum in grade 1
- EA practicum student from April 10th to April 28th
- Extra curricular: Basketball ongoing
- Field trips: Grade 3 longhouse experience and GW Graham Take Action Day for Grade 3 students.
- Primary spring performance on April 24th and 25th

Feeding Futures Program:

- We will be receiving a new upright fridge and it will go into the kitchen where popcorn is done (downstairs kitchen). This will allow for hamper food to be stored for quick access.
- We will also receive two pull-down faucets into the kitchen to help clean out the soup cannisters.
- We will receive food carts for grab and go foods. On the wait list to receive the food cart hopefully within the next month. In the cue to receive this spring

Student Learning Survey:

- Justin is facilitating this with grade 4 students, parents and staff.
- Government uses it to collect data on what our school needs are.
- Will be completed by end of April.
- Optional for parents to complete but encouraged.

Student Enrolment:

- Capped for grades K-4 this September
- Requests have been sent out to families to notify the school if you're moving. Families won't be removed from the list right away.

Stone Benches Update:

- City has agreed to the installation of the stone benches behind the gaga pit. This will allow us to have 15 stone benches installed. Cost of the benches with delivery is \$13,876. In the process of obtaining grants to cover a large portion of the cost, with the hopes that PAC will be able to contribute towards the difference in cost. Kim will follow up with facilities to whether there will be a cost for install, and the City will prep the land for the installation.

Treasurer's Report: Lisa Brine

- Gaming grant was received and \$12,280 was deposited
- Approximately \$6,000 in the gaming account to spend that isn't currently being used

Voting items:

- Lisa motions to use 'Grade 5 luncheon assistance line item in the gaming account to be used towards Camp Squeah field trip which includes lunch. Karmen seconds the motion. Motion passes.
- Ashley motions to use up to \$200 for Sports flag purchase from misc general account. Esther seconds. Motion passes.
- Lisa motions to accept \$100 request from Mrs. Balsillie for garden seeds to be planted in the blue bins near basketball court from the teacher request gaming account. Karmen seconds. Motion passes.
- Lisa motions to approve \$300 from teacher request gaming account to Mrs. Bonherth for Fun Day supplies (grades 1-4). Karmen seconds. Motion passes.
- Brian motions to approve \$4000 from gaming account towards the purchase of stone benches in the new outdoor learning space. Dierdre seconds. Motion passes
- Lisa motions to approve additional \$150 from general staff appreciation account towards the staff appreciation lunch. Ashley seconds it. Motion passes

Fundraising Report: Bronwyn Wilson

- Photo sessions fundraiser on May 30th is currently live. 22 spots available. \$35 for a session and includes a 12 minute session and 8x10 print
- Parent volunteers and baked goods (donated) needed for the spring concert bake sale on April 24th and 25th.
- Next big fundraiser on the horizon is Neufelds.

Hot Lunch Report: Karmen Sawracki

- Profits for March 8th with Jim's was 171.36
- \$112.96 profit for this upcoming Jim's
- Will be connecting with the Bannock truck to see if it would be feasible for a hot lunch option for the Fall and also looking into Frankie's Italian Kitchen as a possibility depending on affordability and options.

DPAC Report:

- Parent Dierdre O'Connor gave report on happenings with DPAC.
- Gaming grant was finally approved and came in.
- New communication manager
- Sexual health programs will be rolled out shortly and will be more streamlined with how it's being communicated.
- Currently free to register for school bussing. Fees begin to increase gradually between now and the end of summer.
- Tuesday, April 16th is the budget presentation
- Audit committee is looking for applications

New business: Leah

- Parent social evening to get to know other parents in your community to encourage parents to come to PAC. Plan for a September parent social.

**Next PAC meeting , including AGM will be held Monday, May 13th at 18:30 in the library.
Meeting adjourned at 20:12**